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§19-404.

- (a) The Department shall adopt rules and regulations that set standards for the care, treatment, health, safety, welfare, and comfort of patients of home health agencies.
- (b) The rules and regulations shall provide for the licensing of home health agencies and shall establish standards that require as a minimum, that all home health agencies:
- (1) Within 10 days of acceptance of a patient for skilled care, make and record all reasonable efforts to contact a physician to obtain the signed order required under item (2) of this subsection;
- (2) That accept patients for skilled care do so only on the signed order of a physician obtained within 28 days after acceptance;
  - (3) Adopt procedures for the administration of drugs and biologicals;
  - (4) Maintain clinical records on all patients accepted for skilled care;
  - (5) Establish patient care policies and personnel policies;
- (6) Have services available at least 8 hours a day, 5 days a week, and available on an emergency basis 24 hours a day, 7 days a week;
- (7) Make service available to an individual in need within 24 hours of a referral when stipulated by a physician's order;
- (8) Have a designated supervisor of patient care who is a full-time employee of the agency and is available at all times during operating hours and additionally as needed; and
- (9) Have as the administrator of the agency a person who has at least 1 year of supervisory experience in hospital management, home health management, or public health program management and who is:
  - (i) A licensed physician;
  - (ii) A registered nurse; or

- (iii) A college graduate with a bachelor's degree in a health-related field.
  - (c) The rules and regulations may include provisions that:
    - (1) Deal with the establishment of home health agencies;
- (2) Require each home health agency to have its policies established by a professional group that includes at least:
  - (i) 1 physician;
  - (ii) 1 registered nurse;
  - (iii) 1 representative of another offered service; and
  - (iv) 1 public member;
  - (3) Govern the services provided by the home health agencies;
- (4) Require keeping clinical records of each patient, including the plan of treatment to be provided;
  - (5) Govern supervision of the services, as appropriate, by:
    - (i) A physician;
    - (ii) A registered nurse; or
- (iii) Another health professional who is qualified sufficiently by advanced training to supervise the same kind of services in a hospital; and
- (6) Require submission of an annual report which includes service utilization statistics.
- (d) The provisions of this section do not waive the requirement for a home health agency to obtain a certificate of need.

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